



**Minutes of the Meeting
of the Personnel/Audit Committee of the
Fire and Police Retiree Health Care Fund, San Antonio
July 31, 2024**

PRESENT: Frank Gutierrez, Fire Department Retiree Representative;
Steve Carse, Fire Department Representative; and
Jason Sanchez, Police Department Representative.

ABSENT: None.

OTHERS PRESENT: James Bounds, Executive Director and Cecilia Puga;
Frank Burney, Martin & Drought, P.C.; and
Doug Berry, Fire Department Representative.

At 11:03 a.m., Chair Sanchez called the meeting to order. The roll was called, and a quorum was declared present.

**EXECUTIVE
SESSION:** None.

**MEMBERS
TO BE
HEARD:** None.

**ACTION
ITEMS:** Upon motion by Trustee Gutierrez and second by Trustee Carse, the Personnel/Audit Committee unanimously recommended to the Board the engagement of LRS to perform "back office" records management system for the Health Fund.

ADJOURNMENT: There being no further business, a motion was made by Trustee Gutierrez that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 11:15 a.m.

Enclosures
- Agenda

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AGENDA

PERSONNEL/AUDIT COMMITTEE MEETING/MEETING OF THE BOARD

FIRE AND POLICE RETIREE HEALTH CARE FUND, SAN ANTONIO

11603 W. COKER LOOP, SUITE 210, SAN ANTONIO, TX 78216

Wednesday, July 31, 2024 – 11:00 a.m.

1. Call to Order:
2. Roll call:
3. EXECUTIVE SESSION (Discussion only – Closed to Public):
The Board of Trustees may recess the meeting to the public at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551.071, of the Texas Government Code. Such Act provides for Executive Session on any matter to be considered during the meeting as it relates to consultation with attorneys, real property, personnel and other matters. While any matter on the agenda may also be discussed, these specific matters may be discussed with counsel in Executive Session:
 - a. Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Health Fund in Negotiations with a Third Party;
 - b. Government Code §551.071 - All Matters Where Health Fund Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;
 - c. Pending or Contemplated Litigation; and
 - d. Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Health Fund.
4. Minutes (Discussion and possible action):
 - Board Meeting Minutes for April 10, 2024
5. Proposal for software.
5. Adjournment:

NOTE: Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Board in that particular order. For those who need assistance due to physical challenges, accommodation can be made by contacting James Bounds at 494-6500.