



**Minutes of the Meeting
of the Board of Trustees of the
Fire and Police Retiree Health Care Fund, San Antonio
February 22, 2021**

COVID-19 NOTICE: Due to the COVID-19 Pandemic, special rules are in effect for members of the public who choose to attend this meeting at Martin & Drought, 112 E. Pecan, Suite 1616, San Antonio, Texas 78205. Guidelines issued by the City of San Antonio will be observed: <https://covid19.sanantonio.gov/Home>

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, the meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate by phone, please call:

Dial-in Information:

<https://zoom.us/j/94600896969?pwd=NzBhdnhULzBaWG5pYlRNaVlOXRFUT09>

Meeting ID: 946 0089 6969
Passcode: 519581

PRESENT: Henry Trevino, Fire Department Retiree Representative;
Chris Lutton, Police Department Representative;
Doug Berry, Fire Department Representative;
Jason Sanchez, Police Department Representative;
Alex Perez, Police Department Retiree Representative;
Councilperson Melissa Cabello Havrda, City of San Antonio;
Mayoral Appointee Tom Silliman, City of San Antonio.

ABSENT: Andrew Estrada, Fire Department Representative;
Councilperson Jada Andrews-Sullivan, City of San Antonio;

OTHERS: James Bounds, Executive Director,
PRESENT: Cecilia Puga Retiree Health Care; and
Frank Burney, Martin & Drought, P.C.

At 10:03 a.m., Chair Berry called the meeting to order. The roll was called, and a quorum was declared present. The minutes from the meetings held on January 25, 2021 were reviewed and unanimously approved upon motion by Trustee Lutton and second by Trustee Perez.

EXECUTIVE
SESSION: None.

MEMBERS
TO BE
HEARD: None.

ACTION
ITEMS:

1. Investments: Mr. Bounds reported on discussion on additional private debt to asset allocation, which has a higher return than traditional Bonds. One way to increase allocation to this class would be to add to existing investments, being a \$6M investment in PADCOF III (Portfolio Advisors). (At the Annual Meeting, Meketa would have recommended this investment in an overall discussion of asset allocation.) Upon motion by Trustee Cabello Havrda and second by Trustee Sanchez, the Board unanimously approved the investment in PADCOF as recommended by Meketa.
2. Personnel/ Audit: None.
3. Benefits:
 - a. COVID Vaccine: The Vaccine is still not available at clinics. Members are encouraged to use one of the 4 locations (UHS; COSA; Well-Med; and UTHSC).
 - b. Telemedicine Coverage: Upon motion by Trustee Sanchez and second by Trustee Perez, the availability/use of telemedicine was continued to members through end of May, 2021. Staff was requested to schedule discussion on pros and cons of telemedicine for future care.
4. Legislative: Mr. Burney reported on COVID-related legislation for public safety officers.
5. Administrative Report:
 - a. Expenses: Mr. Bounds presented the expenditures for the Fund. Upon motion by Trustee Trevino and second by Trustee Perez, a list of expenses and claims and the Financial Report were unanimously approved by the Board.
 - b. Annual Meeting: Due to inclement weather, the Annual Meeting was rescheduled for April 5-6 subject to availability.

6. Consultant Report:

- a. Legal: Mr. Burney reported on mediation of Valaent litigation this Spring by outside counsel BLBG.
- b. Actuarial: None.
- c. Website: Mr. Bounds discussed new website and working with Health by Design.

7. Educational Opportunities:

Upon motion by Trustee Perez and second by Trustee Lutton, the Board approved attendance at any of the following educational opportunities:

- TEXPERS 21st Annual Conference May 23-26, 2021

8. Next Meeting: The next regularly scheduled meeting will be March 29, 2021 at 10:00 a.m.

ADJOURNMENT: There being no further business, a motion was made by Trustee Sanchez and second by Trustee Perez that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:45 a.m.

Enclosures

- Financial Statement
- List of approved claims and expenses
- Agenda
- Minutes

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AGENDA
BOARD OF TRUSTEES MEETING
FIRE AND POLICE RETIREE HEALTH CARE FUND
TO BE HELD AT THE OFFICE OF MARTIN & DROUGHT LOCATED AT
112 E. PECAN STREET, SUITE 1616, SAN ANTONIO, TX 78205
Monday, February 22, 2021-10:00 a.m.

COVID-19 NOTICE: Due to the COVID-19 Pandemic, special rules are in effect for members of the public who choose to attend this meeting. Guidelines issued by the City of San Antonio will be observed: <https://covid19.sanantonio.gov/Home>

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, the meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act with a hybrid format:

*in-person attendance for those Trustees or public that can attend;

*for those that cannot attend, Public or Trustees can join the meeting through: Zoom

<https://zoom.us/j/94600896969?pwd=NzBhdnhULzBaWG5pYIRNaVlOXRFUT09>

Meeting ID: 946 0089 6969

Passcode: 519581

For additional information, please call 210-494-6500

Call to Order:

1. Roll Call: Doug Berry, Henry Trevino, Andrew Estrada, Chris Lutton, Alex Perez, Jason Sanchez Councilperson Jada Andrews-Sullivan, Councilperson Melissa Cabello Havrda, Tom Silliman.
2. EXECUTIVE SESSION (Discussion only – Closed to Public):

The Board of Trustees may recess the meeting to the public at any time and hold an Executive Session pursuant to the Texas Open Meetings-Act, Chapter 551.071, of the Texas Government Code. Such Act provides for Executive Session on any matter to be considered during the meeting as it relates to consultation with attorneys, real property, personnel and other matters. While any matter on the Agenda may also be discussed, these specific matters may be discussed with counsel in Executive Session:

- a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Health Fund in Negotiations with a Third Party;**
- b. **Government Code §551.071 - All Matters Where Health Fund Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas:**
- c. **Pending or Contemplated Litigation; and**
- d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Health Fund.**

3. Minutes (Discussion and possible action):
 - Board Meeting Minutes for January 25, 2021
4. Public Comment
5. Committee Reports (discussion and possible action):
 - a. Investments:
 - Increase commitment to PADCOF III from \$6 mil to \$12 mil
 - b. Personnel/Audit:
 - c. Benefits:
 - Covid-19 Vaccine Update
 - Extension of Telemedicine coverage
 - d. Legislative:
6. Administrative report (discussion and possible action):
 - a. Draft financial reports and list of expenditures
7. Consultant Reports (discussion and possible action):
 - a. Legal: Report by Frank Burney
8. Educational Opportunities (discussion and possible action):
 - TEXPERS 21st Annual Conference May 23-26, 2021
9. Adjournment:

NOTE:

Speakers may address the Board regarding any specific Agenda Item, on any matter related to Fund business, or on matters that are within the scope of the authority and legislative functions of the Board. Speakers shall be given the opportunity to speak at the beginning of the meeting during "Public Comment" for up to 3 minutes (6 minutes if translation is needed.) Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Board in that particular order. For those who need assistance due to physical challenges, accommodations can be made by contacting James Bounds at 210-494-6500.



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Dial-in Information:

<https://zoom.us/j/98954805618?pwd=SExDbks1YUNncUxaQkZLVnV5Vm54QT09>

Meeting ID: 989 5480 5618

Passcode: 510547

PRESENT: Henry Trevino, Fire Department Retiree Representative;
Chris Lutton, Police Department Representative;
Doug Berry, Fire Department Representative;
Jason Sanchez, Police Department Representative; and
Alex Perez, Police Department Retiree Representative.

ABSENT: Andrew Estrada, Fire Department Representative;
Councilperson Jada Andrews-Sullivan, City of San Antonio;
Councilperson Melissa Cabello Havrda, City of San Antonio; and
Mayoral Appointee Tom Silliman, City of San Antonio.

OTHERS
PRESENT: James Bounds, Executive Director,
Cecilia Puga Retiree Health Care; and
Frank Burney, Martin & Drought, P.C.

At 10:03 a.m., Chair Berry called the meeting to order. The roll was called, and a quorum was declared present. The minutes from the meetings held on December 14, 2020 were reviewed and unanimously approved upon motion by Trustee Trevino and second by Trustee Lutton.

EXECUTIVE
SESSION: None.

MEMBERS
TO BE
HEARD: None.

ACTION
ITEMS:

1. Investments: Annual Workshop will take place in February 2021. With 70% investment returns reported, CY 2020 performance is approximately 8%.
2. Personnel/ Audit: Staff is still working modified work schedule for COVID risks. Additional virtual options are being considered.
3. Benefits:
 - a. Precertification: Ms. Puga reported that issue regarding Methodist (Floyd Curl) on pre-certification is still a problem. Staff is handling any members that go to Methodist to avoid coverage issues.
 - b. COVID Vaccine: It is not likely that clinics will offer vaccines in the near future. Members are being advised to pursue other locations.
4. Legislative: Mr. Burney briefed the Board on developments at State Capitol.
5. Administrative Report:
 - a. Expenses: Mr. Bounds presented the expenditures for the Fund, including costs associated with construction of new clinics. Upon motion by Trustee Lutton and second by Trustee Trevino, a list of expenses and claims and the Financial Report were unanimously approved by the Board. Mr. Burney will look into ad valorem exception for properties.
6. Consultant Report:
 - a. Legal: None.

b. Actuarial: None.

7. Educational Opportunities:

- FRA: Made in America Taft-Hartley Benefits Summit, June 3-4, 2021 Annual

Upon motion by Trustee Trevino and second by Trustee Lutton, this educational opportunity was unanimously approved by the Board.

8. Next Meeting: Annual Meeting will occur February 15-17, 2021, which will include discussion of vaccines, telemedicine, and intercept program. The next regularly scheduled meeting will be February 22, 2021 at 10:00 a.m.

ADJOURNMENT: There being no further business, a motion was made by Trustee Trevino and second by Trustee Sanchez that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:45 a.m.

Enclosures

- Financial Statement
- List of approved claims and expenses
- Agenda
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F&P Retiree Health Care Fund - Calendar
Statement of Plan Net Assets
January 31, 2021

January 31, 2021 December 31, 2020

ASSETS

Cash - City	\$ 0.00	\$ 0.00
Cash - Trust	429,311.76	(735.04)
Leasehold Improvements	458,601.69	458,601.69
Investments - Trust	457,970,124.12	455,907,716.39
Accrued Interest - Trust	2,481,577.94	2,235,293.22
Pre-paid Expenses	409,168.00	20,000.00
	<u>461,748,783.51</u>	<u>458,620,876.26</u>
 Total Assets	 <u>461,748,783.51</u>	 <u>458,620,876.26</u>

LIABILITIES

Claims Payable	4,195,864.89	4,330,301.02
Accounts Payable	59,098.55	278,189.15
Security Lending Collateral	0.00	0.00
	<u>4,254,963.44</u>	<u>4,608,490.17</u>
 Total Liabilities	 <u>4,254,963.44</u>	 <u>4,608,490.17</u>
	<u>457,493,820.07</u>	<u>454,012,386.09</u>
 Net Assets Held in Trust	 <u>\$ 457,493,820.07</u>	 <u>\$ 454,012,386.09</u>

F&P Retiree Health Care Fund - Calendar
Statement of Changes in Plan Net Assets
For the One Month Ending January 31, 2021

	Current Month	Current Budget	Year to Date	YTD Budget
Additions				
Contributions:				
City of San Antonio	\$ 3,167,972.57	3,412,000.00	\$ 3,167,972.57	3,412,000.00
Active	1,582,883.11	1,707,000.00	1,582,883.11	1,707,000.00
Retirees less than 30	62,989.65	68,000.00	62,989.65	68,000.00
COBRA	0.00	1,700.00	0.00	1,700.00
Children	44,288.37	46,000.00	44,288.37	46,000.00
Total Contributions	<u>4,858,133.70</u>	<u>5,234,700.00</u>	<u>4,858,133.70</u>	<u>5,234,700.00</u>
Investment Income:				
Interest	216,544.05	423,400.00	216,544.05	423,400.00
Net Appreciation of Inves	1,966,932.83	1,976,000.00	1,966,932.83	1,976,000.00
Other Income	488.56	1,000.00	488.56	1,000.00
Less Investment Expense	(48,788.97)	(38,000.00)	(48,788.97)	(38,000.00)
Net Investment Income	<u>2,135,176.47</u>	<u>2,362,400.00</u>	<u>2,135,176.47</u>	<u>2,362,400.00</u>
Total Additions	<u>6,993,310.17</u>	<u>7,597,100.00</u>	<u>6,993,310.17</u>	<u>7,597,100.00</u>
Deductions				
Members Benefit Paymen	2,789,250.38	2,915,000.00	2,789,250.38	2,915,000.00
COBRA Benefit Payment	12.08	1,749.00	12.08	1,749.00
Children's Benefit Payme	17,042.71	45,000.00	17,042.71	45,000.00
General and Administrati	705,571.02	817,250.00	705,571.02	817,250.00
Total Deductions	<u>3,511,876.19</u>	<u>3,778,999.00</u>	<u>3,511,876.19</u>	<u>3,778,999.00</u>
Net Increase	<u>3,481,433.98</u>	<u>3,818,101.00</u>	<u>3,481,433.98</u>	<u>3,818,101.00</u>

February 22, 2021

Expenses Paid since last Board Meeting

2/12/2021	Frost		\$	266.86
Expenses to be paid at this Board Meeting				
5411	Alex Perez	Phone	\$	70.00
5412	Andrew Estrada	Phone	\$	70.00
5413	AT&T Mobility	Data	\$	68.75
5414	Capital Development	January	\$	1,490.73
5415	CDS Muery	January	\$	11,665.00
5416	Doug Berry	Phone	\$	70.00
5417	FCB	Legal	\$	7,742.00
5418	GDC	February	\$	5,000.00
5419	Henry Trevino	Phone	\$	70.00
5420	JCH	Laptops	\$	9,108.03
5421	James Bounds	Lost Pine	\$	7,357.07
5422	Jason Sanchez	Phone	\$	70.00
5423	Christopher Lutton	Phone	\$	70.00
5424	Martin Drought	January	\$	10,612.59
5425	Meketa	February	\$	20,833.33
5426	RVK	January	\$	10,407.50
5427	USI	February	\$	7,250.00
5428	USI Rx	January	\$	11,499.00
5429	T-Mobile	November	\$	83.33
5430	City Base	Dec Rent	\$	7,275.63
5431	SA F&P	Dec Rent	\$	9,082.03
5432	5530 Tezel	Dec Rent	\$	17,669.17
5433	SA F&P	Dec Rent	\$	6,550.38
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Total			\$	144,381.40
	CPS	Electric	\$	1,506.19
	AT&T	Phone	\$	489.70
	Supplies	sam's	\$	323.00
	Documation	Copier	\$	401.39
	Meeting		\$	53.03
	Postage		\$	12.79
	Dues	IFEBP, Ncpers	\$	60.00
	Frost	Fees	\$	26.68
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Total			\$	2,872.78