

**Minutes of the Meeting
of the Board of Trustees of the
Fire and Police Retiree Health Care Fund, San Antonio
December 14, 2020**

COVID-19 NOTICE: Due to the COVID-19 Pandemic, special rules are in effect for members of the public who choose to attend this meeting at Martin & Drought, 112 E. Pecan, Suite 1616, San Antonio, Texas 78205. Guidelines issued by the City of San Antonio will be observed: <https://covid19.sanantonio.gov/Home>

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, the meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act. For those members of the public that would like to participate by phone, please call:

Dial-in Information:

<https://zoom.us/j/99565757874?pwd=RnhiSVdiQlVuaVVjTUtXODFEWXJldz09>

Meeting ID: 995 6575 7874

Passcode: 573388

PRESENT: Henry Trevino, Fire Department Retiree Representative;
Chris Lutton, Police Department Representative;
Doug Berry, Fire Department Representative;
Andrew Estrada, Fire Department Representative;
Jason Sanchez, Police Department Representative;
Alex Perez, Police Department Retiree Representative;
Councilperson Melissa Cabello Havrda, City of San Antonio; and
Mayoral Appointee Tom Silliman, City of San Antonio.

ABSENT: Councilperson Jada Andrews-Sullivan, City of San Antonio

OTHERS: James Bounds, Executive Director,
PRESENT: Cecilia Puga Retiree Health Care; and
Frank Burney, Martin & Drought, P.C.

At 10:08 a.m., Chair Berry called the meeting to order. The roll was called, and a quorum was declared present. The minutes from the meetings held on November 30, 2020 were reviewed and unanimously approved upon motion by Trustee Perez and second by Trustee Trevino.

EXECUTIVE
SESSION: None.

MEMBERS
TO BE
HEARD: None.

ACTION
ITEMS:

1. Investments: Meeting scheduled for tomorrow at 10:00 a.m. with Portfolio Advisors to brief Committee on Fund's investments (six different investments with three different styles). Investment returns year-to-date are 5.6%.
2. Personnel/ Audit: None.
3. Benefits:
 - a. Pre-certification: Ms. Puga briefed Board on status of Methodist pre-certification – still awaiting confirmation.
 - b. COVID: COVID vaccines will be distributed through normal pharmacy service. Vaccine is at no cost but administration of vaccines will be approximately \$30.00 per vaccine. Upon motion by Trustee Perez and second by Trustee Cabello Havrda, the Board unanimously approved paying cost of administration of vaccine at an "in-network pharmacy," with preferred vaccine being Moderna.
4. Legislative: Mr. Burney reported on Legislature's meetings in 2021 as a result of COVID pandemic.
5. Administrative Report:
 - a. Expenses: Mr. Bounds presented the expenditures for the Fund. Upon motion by Trustee Sanchez and second by Trustee Lutton, a list of expenses and claims and the Financial Report were unanimously approved by the Board.
 - b. 2021 Holiday Schedule: Upon motion by Trustee Sanchez and second by Trustee Lutton, the 2021 holiday schedule was unanimously approved.

c. 2021 Meeting Schedule: Upon motion by Trustee Lutton and second by Trustee Sanchez, the 2021 meeting schedule was unanimously approved.

6. Consultant Report:

a. Legal: Mr. Burney introduced Hannah Ross and Tony Gelderman with BLBG, who reported on the Sinclair settlement. In the Justice's opinion, the Fund was recognized for quality corporate governance reforms and financial settlement that benefited the shareholders.

b. Actuarial: None.

7. Educational Opportunities: None.

8. Next Meeting: The next regularly scheduled meeting will be January 25, 2021 at 10:00 a.m. Upon motion by Trustee Perez and second by Trustee Trevino.

ADJOURNMENT: There being no further business, a motion was made by Trustee Lutton and second by Trustee Sanchez that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:52 a.m.

Enclosures

- Financial Statement
- List of approved claims and expenses
- Agenda
- Budget
- Minutes
- Holiday & Meeting Schedules

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AGENDA
BOARD OF TRUSTEES MEETING
FIRE AND POLICE RETIREE HEALTH CARE FUND
TO BE HELD AT THE OFFICE OF MARTIN & DROUGHT LOCATED AT
112 E. PECAN STREET, SUITE 1616, SAN ANTONIO, TX 78205
Monday, December 14, 2020-10:00 a.m.

COVID-19 NOTICE: Due to the COVID-19 Pandemic, special rules are in effect for members of the public who choose to attend this meeting. Guidelines issued by the City of San Antonio will be observed: <https://covid19.sanantonio.gov/Home>

To protect the health of the public and limit the potential spread of COVID 19 as directed by Governor of Texas, Bexar County and City of San Antonio, the meeting will be held in compliance with the suspended provisions of the Texas Open Meetings Act with a hybrid format:

*in-person attendance for those Trustees or public that can attend;

*for those that cannot attend, Public or Trustees can join the meeting through: Zoom

<https://zoom.us/j/99565757874?pwd=RnhiSVdiQlVuaVVjTUtXODFEWXJ1dz09>

Meeting ID: 995 6575 7874

Passcode: 573388

For additional information, please call 210-494-6500

Call to Order:

1. Roll Call: Doug Berry, Henry Trevino, Andrew Estrada, Chris Lutton, Alex Perez, Jason Sanchez Councilperson Jada Andrews-Sullivan, Councilperson Melissa Cabello Havrda, Tom Silliman.
2. EXECUTIVE SESSION (Discussion only – Closed to Public):

The Board of Trustees may recess the meeting to the public at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551.071, of the Texas Government Code. Such Act provides for Executive Session on any matter to be considered during the meeting as it relates to consultation with attorneys, real property, personnel and other matters. While any matter on the Agenda may also be discussed, these specific matters may be discussed with counsel in Executive Session:

- a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of Health Fund in Negotiations with a Third Party;**
- b. **Government Code §551.071 - All Matters Where Health Fund Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
- c. **Pending or Contemplated Litigation; and**
- d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Health Fund.**

3. Minutes (Discussion and possible action):
 - Board Meeting Minutes for November 30, 2020
4. Public Comment
5. Committee Reports (discussion and possible action):
 - a. Investments:
 - b. Personnel/Audit:
 - c. Benefits:
 - Hospital Precertification Update
 - Covid-19 Vaccine Update
 - d. Legislative:
6. Administrative report (discussion and possible action):
 - a. Draft financial reports and list of expenditures
 - b. 2021 Holiday Schedule
 - c. 2021 Meeting Schedule
7. Consultant Reports (discussion and possible action):
 - a. Legal: Report by Frank Burney
8. Educational Opportunities (discussion and possible action):
9. Adjournment:

NOTE:

Speakers may address the Board regarding any specific Agenda Item, on any matter related to Fund business, or on matters that are within the scope of the authority and legislative functions of the Board. Speakers shall be given the opportunity to speak at the beginning of the meeting during "Public Comment" for up to 3 minutes (6 minutes if translation is needed.) Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the Board in that particular order. For those who need assistance due to physical challenges, accommodations can be made by contacting James Bounds at 210-494-6500.

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Dial-in Information:

<https://zoom.us/j/98517533208?pwd=U095YtZjTVFvTjhOdUt0RlhYYkZqdz09>

Meeting ID: 985 1753 3208

Passcode: 794861

PRESENT: Henry Trevino, Fire Department Retiree Representative;
Chris Lutton, Police Department Representative;
Doug Berry, Fire Department Representative;
Andrew Estrada, Fire Department Representative;
Jason Sanchez, Police Department Representative; and
Alex Perez, Police Department Retiree Representative.

ABSENT: Councilperson Melissa Cabello Havrda, City of San Antonio;
Councilperson Jada Andrews-Sullivan, City of San Antonio; and
Mayoral Appointee Tom Silliman, City of San Antonio.

OTHERS James Bounds, Executive Director,
PRESENT: Cecilia Puga Retiree Health Care; and
Frank Burney, Martin & Drought, P.C.

At 10:06 a.m., Chair Berry called the meeting to order. The roll was called, and a quorum was declared present. The minutes from the meetings held on October 26, 2020 were reviewed and unanimously approved upon motion by Trustee Trevino and second by Trustee Perez.

EXECUTIVE
SESSION: None.

MEMBERS
TO BE
HEARD: None.

ACTION
ITEMS:

1. Investments: Chair Lutton reported on the quarterly investment report. The Committee recommended a \$20 Million long-term investment in private equity by Portfolio Advisors Secondary Fund IV (presentation to be scheduled for Investment Committee in mid-December) to be funded over 3-5 years. Upon motion by Trustee Lutton and second by Trustee Sanchez, the investment in Portfolio Advisors was unanimously approved.
2. Personnel/ Audit: Chair Estrada briefed the Board on extension of Mr. Bounds contract for two years with a one-year option. Upon motion by Trustee Sanchez and second by Trustee Perez, the contract was unanimously approved.
3. Benefits: Ms. Puga informed the Board that pre-certification process with Methodist was still in process. Mr. Bounds reported that no annual retirees meeting was held (due to COVID) but mail-out response is good.
4. Legislative: Mr. Burney reported on several public safety bills and procedures for legislative matters in light of COVID.
5. Administrative Report:
 - a. Expenses: Mr. Bounds presented the expenditures for the Fund. Upon motion by Trustee Perez and second by Trustee Trevino, a list of expenses and claims and the Financial Report were unanimously approved by the Board.
 - b. Budget (CY2021): Upon motion by Trustee Estrada and second by Trustee Lutton, the budget was unanimously approved.
6. Consultant Report:
 - a. Legal: Mr. Burney commented on Amazon buying a PBM and long-term business plan on sales of prescriptions. Board asked for discussion at annual meeting.
 - b. Actuarial: Mr. Bounds reported that the actuary has not completed its study on spousal coverage upon remarriage

7. Educational Opportunities: None. Chair asked for possibility of virtual conferences.
8. Next Meeting: The next regularly scheduled meeting will be December 14, 2020 at 10:00 a.m. Upon motion by Trustee Perez and second by Trustee Trevino.

ADJOURNMENT: There being no further business, a motion was made by Trustee Perez and second by Trustee Lutton that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 10:45 a.m.

Enclosures

- Financial Statement
- List of approved claims and expenses
- Agenda
- Budget
- Minutes

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F&P Retiree Health Care Fund - Calendar
Statement of Plan Net Assets
November 30, 2020

	November 30, 2020	December 31, 2019
ASSETS		
Cash - City	\$ 0.00	\$ 0.00
Cash - Trust	367,688.23	0.00
Leasehold Improvements	458,601.69	458,601.69
Investments - Trust	441,694,654.90	402,468,272.77
Accrued Interest - Trust	1,925,543.96	3,803,346.93
Pre-paid Expenses	432,648.00	15,000.00
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Total Assets	444,879,136.78	406,745,221.39
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LIABILITIES		
Claims Payable	4,252,867.00	4,139,357.67
Accounts Payable	74,302.86	92,062.37
Security Lending Collateral	0.00	0.00
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Total Liabilities	4,327,169.86	4,231,420.04
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Net Assets Held in Trust	\$ 440,551,966.92	\$ 402,513,801.35
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F&P Retiree Health Care Fund - Calendar
Statement of Changes in Plan Net Assets
For the Eleven Months Ending November 30, 2020

	Current Month	Current Budget	Year to Date	YTD Budget
Additions				
Contributions:				
City of San Antonio	\$ 3,191,405.29	3,600,000.00	\$ 36,291,113.98	35,886,000.00
Active	1,596,158.54	1,800,000.00	18,134,157.53	17,944,000.00
Retirees less than 30	55,348.56	59,000.00	602,211.09	642,000.00
COBRA	2,752.00	2,100.00	22,056.34	22,900.00
Children	66,216.00	70,000.00	743,373.03	755,000.00
Total Contributions	4,911,880.39	5,531,100.00	55,792,911.97	55,249,900.00
Investment Income:				
Interest	252,958.93	48,800.00	2,606,705.61	535,200.00
Net Appreciation of Inves	18,964,042.94	2,100,000.00	17,194,107.96	22,969,000.00
Other Income	283.06	450.00	333,353.71	4,750.00
Less Investment Expense	(40,733.33)	(40,233.00)	(425,367.67)	(430,667.00)
Net Investment Income	19,176,551.60	2,109,017.00	19,708,799.61	23,078,283.00
Total Additions	24,088,431.99	7,640,117.00	75,501,711.58	78,328,183.00
Deductions				
Members Benefit Paymen	2,865,552.44	2,973,000.00	30,008,773.89	32,699,000.00
COBRA Benefit Payment	464.38	2,200.00	793.75	22,800.00
Children's Benefit Payme	18,303.67	70,000.00	252,024.07	755,000.00
General and Administrati	770,064.14	609,700.00	7,201,954.30	6,752,400.00
Total Deductions	3,654,384.63	3,654,900.00	37,463,546.01	40,229,200.00
Net Increase	20,434,047.36	3,985,217.00	38,038,165.57	38,098,983.00

December 14, 2020

Expenses Paid since last Board Meeting

12/12/2020 Frost \$ 271.68

Expenses to be paid at this Board Meeting

5361	Alex Perez	Phone	\$ 70.00
5362	Andrew Estrada	Phone	\$ 70.00
5363	AT&T Mobility	Data	\$ 68.75
5364	Capital Development	November	\$ 1,542.12
5365	CDS Muery	November	\$ 22,019.30
5366	Doug Berry	Phone	\$ 70.00
5367	Henry Trevino	Phone	\$ 70.00
5368	JCH	Web	\$ 20.00
5369	Jason Sanchez	Phone	\$ 70.00
5370	Christopher Lutton	Phone	\$ 70.00
5371	Martin Drought	November	\$ 16,621.04
5372	Meketa	December	\$ 20,833.33
5373	Rudd & Wisdom	OPEB	\$ 2,889.00
5374	RVK	November	\$ 21,600.00
5375	RVTC	POA	\$ 1,281.27
5376	USI	December	\$ 6,909.00
5377	USI Rx	November	\$ 9,705.00
5378	T-Mobile	December	\$ 83.33

Total \$ 104,263.82

CPS	Electric	\$ 1,759.63
AT&T	Phone	\$ 490.40
Supplies	sam's	\$ 690.54
Documation	Copier	\$ 385.00
Meeting		\$ 120.10
Mailout		\$ 4,065.74
Dues	IFEBP, Ncpers	\$ 61.00
Frost	Fees	\$ 26.03

Total \$ 7,598.44

2021 MEETING SCHEDULE
Fire and Police Retiree Health Care Fund

JANUARY 2021

Monday January 25 Board Meeting 10:00 am

FEBRUARY 2021

Tuesday February 16 Annual Workshop
Wednesday February 17 Annual Workshop
Monday February 22 Board Meeting 10:00 am

MARCH 2021

Wednesday March 3 Benefits Committee 10:00 am
Monday March 29 Board Meeting 10:00 am

APRIL 2021

Wednesday April 7 Legislative Committee 10:00 am
Monday April ~~26~~ Board Meeting 10:00 am

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MAY 2021

Wednesday May 5 Investment Committee 10:00 am
Monday May 24 Board Meeting 10:00 am

JUNE 2021

Wednesday June 2 Benefits Committee 10:00 am
Monday June 28 Board Meeting 10:00 am

JULY 2021

Wednesday July 7 Personnel/Audit Committee 10:00 am
Monday July 26 Board Meeting 10:00 am

AUGUST 2021

Wednesday August 11 Investment Committee 10:00 am
Monday August 30 Board Meeting 10:00 am

SEPTEMBER 2021

Wednesday September 1 Benefits Committee 10:00 am
Monday September 27 Board Meeting 10:00 am

OCTOBER 2021

Wednesday October 6 Legislative Committee 10:00 am
Monday October 25 Board Meeting 10:00 am
Wednesday October 27 Investment Committee 10:00 am

NOVEMBER 2021

Monday November 29 Board Meeting 10:00 am

DECEMBER 2021

Wednesday December 1 Benefits Committee 10:00 am
Monday December 20 Board Meeting 10:00 am

**Fire and Police Retiree Health Care Fund
2021 Holiday Schedule**

Holiday	Day	Date
<i>New Year's Day</i>	<i>Friday</i>	<i>January 1, 2021</i>
<i>President's Day</i>	<i>Monday</i>	<i>February 15, 2021</i>
<i>Good Friday</i>	<i>Friday</i>	<i>April 2, 2021</i>
<i>Fiesta San Jacinto Day</i>	<i>Friday</i>	<i>April 23, 2021</i>
<i>Memorial Day</i>	<i>Monday</i>	<i>May 31, 2021</i>
<i>Juneteenth</i>	<i>Friday</i>	<i>June 18, 2021</i>
<i>Independence Day</i>	<i>Monday</i>	<i>July 5, 2021</i>
<i>Labor Day</i>	<i>Monday</i>	<i>September 6, 2021</i>
<i>Veteran's Day</i>	<i>Thursday</i>	<i>November 11, 2021</i>
<i>Thanksgiving Day</i>	<i>Thursday</i>	<i>November 25, 2021</i>
<i>Day after Thanksgiving Day</i>	<i>Friday</i>	<i>November 26, 2021</i>
<i>Christmas Eve</i>	<i>Friday</i>	<i>December 24, 2021</i>
<i>New Year's Eve</i>	<i>Friday</i>	<i>December 31, 2021</i>